

15.02.05

# Executive Proposal

Professional adviser

Before completing this proposal, please refer to the Policy Summary. This details the cover that can be provided by the Executive Policy and will help you to select the sections that meet your needs. You should answer the questions in full and not withhold or misrepresent any facts that are likely to influence our assessment and acceptance of this proposal. If you are not sure something is important, please tell us anyway since a failure to disclose a material fact relevant to this insurance could result in your cover being invalid.

When do you require this insurance to commence?

## Part 1 - About you and your spouse or partner

### Your details

### Your spouse or partner's details

Occupation/Profession, including any part-time work. If you are a principal, director or partner, please state the nature of your business or profession.

### You

### Your spouse/partner

Your date of birth

Your spouse/partner's date of birth

Contact telephone numbers:

Home

Work

Mobile

### Address (for correspondence)

Address

Town

County

Postcode

### Address you require cover for, if different

Address

Town

County

Postcode

## Part 2 - Your insurance history

### Have you or has any person living with you

Yes No

- previously held insurance of this type?

If **Yes** please provide:

previous insurer's name/  
address/postcode

previous insurer's policy number

Expiry date of the previous policy

If **No** please provide  
reason:

- suffered loss or damage or had any claims made against you or them in the last 5 years?

If **Yes** please provide:

Date	Type	Amount

- had any **special terms** imposed by any Insurer or had Insurance cancelled, declined or renewal refused?

If **Yes** please provide full details: *Note: special terms means increased excesses, restrictions or exclusions of cover*

- ever been convicted of a criminal offence, received a Police caution or are any prosecutions pending?

If **Yes** please provide full details:

**Part 3 - About your home**

When was your home built?    Is it listed?  Yes  No

If **Yes**, please state if  
 England and Wales  
 Grade I  Grade II\*   
 Grade II   
 Scotland  
 Category A  Category C(S)   
 Category B

Is it  
 a house  a bungalow  a flat   
 detached  semi-detached  terraced

If a flat, please state which floor:  Does it have 24-hour portorage?  Yes  No

Is it occupied as a  
 main  holiday   
 second  or a home for other purposes  please state purpose

- Is it**
- occupied solely by you and your family?  Yes  No
  - regularly left unattended throughout the day?  Yes  No
  - likely to be unoccupied for more than 30 consecutive days?  Yes  No

How long have you owned/lived at this address?  years  months

- Is your home (including outbuildings)**
- built of brick or stone?  Yes  No
  - roofed with slates or tiles (Up to 20% of the roof area may be constructed of flat felt or bitumen - if more please advise)  Yes  No
  - in a good state of repair and will be so maintained?  Yes  No
  - or any part of the buildings used for business, trade or professional purposes?  Yes  No
  - currently undergoing renovation or construction work or is any such work planned within the next 12 months?  Yes  No

Has your home ever been flooded?  Yes  No

Is it in an area liable to flooding or have you been informed that your home is in a potential flood risk area?  Yes  No

If you have ticked any shaded boxes for this part of the proposal, please provide full details:

**If you are applying for Buildings insurance you must complete Part 3a  
 If not, then please proceed to Part 4**

## Part 3a - About your home

Is your home Yes No

- showing any sign of damage by subsidence, heave or landslip or does your home show any visible cracking internally or externally?
- situated in an area that has a history of such damage or have any of your neighbours suffered such damage?

If **Yes** please provide details:

Has your home had any repairs or monitoring in connection with subsidence, heave or landslip?

If **Yes** please provide details:

Are there any trees close to your home or outbuildings (including trees on neighbouring properties and footpaths)?

If **Yes** please indicate:

Type	Height	Distance from your home

Please state the name and address of any party having a financial interest in the property:

If available, please provide a copy of any valuation or survey report by an Architect, Surveyor or a Consulting Engineers on your home, on the risk of subsidence or the nature of the ground.

## Part 4 - Security Details

Is your home secured with Yes No

- 5 lever mortice deadlocks or multi-point locking devices on all external doors? If **No**, please provide details:

- multi-point locking devices on all patio doors, or top and bottom patio door locks in addition to the manufacturers' central lock? If **No**, please provide details:

- key operated window locks on all **accessible** windows, including fanlights? If **No**, please provide details:    
**Note:** by accessible, we mean able to be reached from the ground or from adjoining roofs, porches, walls, downpipes, balconies and the like

**Note:** Please ask for a copy of our Security Leaflet if you require details of any locks or bolts mentioned above.

## Part 4 - Security details

Does your home have		Yes	No					
• an intruder alarm system?		<input type="checkbox"/>	<input type="checkbox"/>					
If <b>YES</b> , please advise:								
• method of signalling								
Bells only	<input type="checkbox"/>	Digital communication to Central Station	<input type="checkbox"/>					
Dualcom	<input type="checkbox"/>	Redcare	<input type="checkbox"/>					
Redcare GSM	<input type="checkbox"/>	Redcare Home Monitoring	<input type="checkbox"/>					
• If the alarm has been installed by a NSI GOLD/NACOSS/IKON/SSAIB approved company		<input type="checkbox"/>	<input type="checkbox"/>					
• If the alarm is maintained under contract		<input type="checkbox"/>	<input type="checkbox"/>					
• A safe?		<input type="checkbox"/>	<input type="checkbox"/>					
If <b>YES</b> , please advise:								
• manufacturer								
• manufacturer's 'cash' rating (if known)								
• model, name or number								
• type of safe: wall		<input type="checkbox"/>	freestanding	<input type="checkbox"/>	underfloor	<input type="checkbox"/>	other	<input type="checkbox"/>
• If the safe is anchored to the manufacturers specifications		<input type="checkbox"/>	<input type="checkbox"/>					
Is your home in a Neighbourhood Watch area?		<input type="checkbox"/>	<input type="checkbox"/>					

Please provide details of any additional security protection you may have at your home:

## Part 5 - Fire protection

Do you have any of the following in place and in working order?		Yes	No
• battery operated smoke alarms		<input type="checkbox"/>	<input type="checkbox"/>
• central station fire/smoke alarms		<input type="checkbox"/>	<input type="checkbox"/>
• fire blankets		<input type="checkbox"/>	<input type="checkbox"/>
• fire extinguishers		<input type="checkbox"/>	<input type="checkbox"/>

## Part 6 - The excess

You are required to pay the first £100 of most claims (please refer to the Policy Summary for full details). If you wish to reduce your premium by electing a higher excess, please tick the appropriate box:

£250	<input type="checkbox"/>	£500	<input type="checkbox"/>	£1,000	<input type="checkbox"/>
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## Part 7 - Your insurance requirements

The sum insured requested must reflect the cost of replacing all your Contents, Fine Art and Antiques and Jewellery.

The sum insured requested for Buildings must reflect the full cost of rebuilding your home and any outbuildings including Architects and Surveyors fees. If your home is not of standard construction or is listed, we would strongly recommend that you seek professional advice.

Please refer to the Valuation Guide which has been designed to help you establish the correct sums to be insured and to obtain the maximum benefit of the special premium calculation.

### Contents and Personal Effects

sum insured

Do not include the value of articles to be insured under Fine Art and Antiques, Jewellery and Watches

General contents of your home (e.g. carpets, curtains, furniture)	£	<input type="text"/>
Wine collection	£	<input type="text"/>
Saddles and tack normally kept at your home	£	<input type="text"/>
Outdoor items (e.g. garden furniture, statuary or urns)	£	<input type="text"/>
Tractor mowers, tractors or quad bikes (please provide make(s), model(s) and value(s) if over £2,500)	£	<input type="text"/>
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<b>Total</b>		<input type="text"/>

### Fine Art and Antiques

Household gold, platinum, pewter and silverware including plate	£	<input type="text"/>
Paintings, drawings, etchings, maps, prints, photographs, books, manuscripts, tapestries and rugs	£	<input type="text"/>
Clocks, barometers, objets d'art, statues, sculptures, stamps, coins, medals and other collectables	£	<input type="text"/>
China, glassware and porcelain	£	<input type="text"/>
Antique furniture (i.e. generally more than 100 years old) and designer furniture	£	<input type="text"/>
<b>Please list and provide valuations for any single article, pair or set above £15,000 in value</b>		
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<b>Total</b>		<input type="text"/>

### Jewellery and Watches

Items kept in a safe at your home	£	<input type="text"/>
Items normally worn	£	<input type="text"/>
Items kept in a bank vault or safety deposit (please provide a detailed list, name and address of Bank)	£	<input type="text"/>
<b>Please list and provide valuations for any single article, pair or set above £15,000 in value</b>		
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<b>Total</b>		<input type="text"/>

### Buildings of your home

The main building of your home	£	<input type="text"/>
Outbuildings at your home	£	<input type="text"/>
<i>Note: 'Buildings' should include all garden walls, fences, gates, hedges, driveways, paths, steps, terraces, patios, swimming pools, hot tubs, ponds, fountains, hard tennis courts and all fixed services.</i>		
<b>Total</b>		<input type="text"/>

### Tenants improvements

**Total**

